

## **Department Description**

The Sandia National Laboratories Technical Library provides quality information products and services that support the research needs of the engineers, scientists, and staff of Sandia National Laboratories. Using the most current technology and employee expertise, the Technical Library acquires, organizes, manages, and delivers a variety of information resources and systems.

## **Job Description**

The Sandia National Laboratories Technical Library is seeking an innovative, highly motivated, energetic and forward-thinking Digital Projects Librarian to become part of its Library of the Future team. The selected candidate will take overall responsibility for researching, evaluating, selecting, implementing and supporting technologies shaping the Sandia Library of the Future. The Digital Projects Librarian will work with Sandia Library staff, Library IS Team and Library customers in order to identify, analyze and address Library technology needs and future direction. The Librarian will also take a role in supporting access to e-resources, including implementing and managing electronic resource management applications including SFX, MetaLib and Verde; collecting usage statistics and creating reports needed to manage and monitor electronic resource subscriptions; and implementing e-resource subscriptions troubleshooting access, maintenance, and other performance issues related to electronic resources. The Digital Projects Librarian will provide vision and leadership to the Library's technology needs and future and will be self-directed and independently motivated. Professional librarians afforded the opportunity to work at Sandia will be actively engaged in ground-floor development of meeting the needs of Sandia's researchers and management through the deliberate use and deployment of technology as a research and reporting tool.

## **Required**

Masters of Science in Library Science from an ALA accredited school. Knowledge of and/or experience with all aspects of Library Science – including acquisitions, cataloging and metadata control, collection management, document-delivery, electronic resources and reference. A strong focus in digital librarianship is required as is a keen interest and desire to work with the often dynamic and changing special library environment. Experience with web design and usability, metadata and information architecture, as well as some experience with web coding and programming using such languages and tools as PHP, JavaScript, XHTML and CSS and a working knowledge of Web 2.0 technologies. Teamwork and leadership capabilities are required, along with strong interpersonal and communication skills. The successful candidate must have the ability to take initiative and to be self directed and motivated. Candidate must be able to demonstrate their project management, analytical, and problem solving skills, with an aptitude for complex and detailed work. Strong service orientation to customers and to co-workers is a must. Ability to acquire a U.S. Department of Energy security clearance is required. U.S. Citizenship normally required. Equal Opportunity Employer. M/F/D/V.

## **Desired**

Knowledge of and experience with the SirsiDynix library automation systems (Horizon, Symphony). Experience in electronic resources coordination and management, including knowledge of and experience with SFX, MetaLib and Verde. Professional understanding and knowledge of taxonomies, ontologies and content management systems. Understanding of collection management practices related to the scientific, technical and report literature – coursework or degree in the hard sciences or in computer sciences is a plus. Experience with making information access as intuitive as possible for the “do-it-myself” researcher as well as familiarity with information push technologies, such as personalized search is desired.

### **Equal Employment Opportunity**

Sandia National Laboratories is an Equal Opportunity Employer M/F/D/V. If this position requires a Department of Energy (DOE)-granted security clearance, U.S. citizenship and employee eligibility for clearance processing will be required at the time of hire. If you hold dual citizenship and you accept a job offer for a position that requires a DOE-granted security clearance, you may be asked by DOE to renounce your foreign citizenship and retain only your U.S. citizenship.

### **To Apply**

Please apply to job posting Digital Projects Librarian (# 62615) at <http://www.sandia.gov/employment/career-opp/index.html> or send resume to Donald Guy @ [dwguy@sandia.gov](mailto:dwguy@sandia.gov)