



New Mexico State University Carlsbad

Office of the Vice President of Academic Affairs

1500 University Dr.

Carlsbad, NM 88220

575-234-9214, fax: 575-885-4951

ANNOUNCEMENT OF POSITION AVAILABILITY

Title: Instructor or Assistant Professor, Director of Library Services
(2009003037) Regular 12-Month, Tenure-Track Position

Effective Date: July 1, 2009

Salary: Commensurate with education and experience

Qualifications: Requires a minimum of an earned Master's degree in Library and Information Science from an American Library Association accredited program (degree must be in hand by hire date) and three years of experience. Doctorate degree preferred. Community college teaching experience at the freshman and sophomore level and/or experience in teaching with technology is also preferred. The successful candidate will demonstrate a commitment to students and should understand the community college philosophy. Candidates selected for interview should be prepared to demonstrate their teaching skills during the interview process.

Responsibilities: This position will manage the Library Media Center. This position is directly responsible to the Vice President of Academic Affairs. This position will teach courses and direct the operations of the Library Media Center on a daily basis, five days per week, Monday through Friday. This position will also supervise, direct, delegate, and evaluate work of assigned staff; plan, budget, and evaluate Library and Media resources and services; provide direction for information literacy program, as well as local and statewide initiatives; oversee selection, acquisition, and management of print, media, and electronic collections; manage integrated library systems; integrate technology into library operations and services; develop and strengthen interlibrary cooperation with NMSU Las Cruces libraries and other libraries and academic institutions across New Mexico; participate in grant-related activities, seek additional sources of funding and perform related duties as required. Research is encouraged but not required.

Benefits: Please see web site for details: <http://benefits.nmsu.edu/>

Community: NMSU Carlsbad is a two-year community college campus of New Mexico State University. NMSU Carlsbad is a Charter School in the Academic Quality Improvement Project (AQIP) of the Higher Learning Commission of the North Central Association. Carlsbad with a population of nearly 30,000, located in southeastern New Mexico, enjoys mild winters with an array of federal and local industries, public and private schools, excellent medical facilities, and many recreational opportunities.

Review of applications will begin on May 15, 2009 and will continue until the position is filled. Completed applications must include a letter of interest; resume, unofficial college transcripts for degrees earned, and a list of three professional references (which include their title, address, daytime phone number, and email address). Official college transcripts will be required before a letter of offer is extended.

Send application to Melinda Wilson, HR Specialist, NMSU- Carlsbad, 1500 University Drive, Carlsbad, NM 88220. Direct inquiries to (575) 234-9212 or mwilson@cavern.nmsu.edu.

All offers of employment, oral and written, are contingent on the university's verification of credentials and other information required by federal law, state law, and NMSU policies/procedures, and may include the completion of a criminal history check.
NMSU Carlsbad is an equal employment opportunity/affirmative action employer.