



CONSTITUTION OF THE RIO GRANDE CHAPTER OF THE ASSOCIATION OF RECORDS MANAGERS AND ADMINISTRATORS, INC.

ARTICLE I

The name of this chapter shall be the Rio Grande Chapter of the Association of Records Managers and Administrators, Inc.

ARTICLE II

The principle office of the chapter shall be maintained in the City of Albuquerque, County of Bernalillo, State of New Mexico. The chapter may have such other offices as may from time to time be designated by its members or its executive committee.

ARTICLE III

The purposes of the chapter shall be to:

1. Promote and advance the improvement of records and information management and related fields through study, education and research.
2. Advance professional knowledge and techniques by sharing and exchanging information and experiences related to the field of records and information management and administration.
3. Develop and advance standards of professional competence in the field of records and information management and administration.
4. Do such things as deemed necessary and proper for the accomplishment of the purposes set forth in the statement of principles adopted by the founders of the chapter.

The chapter is organized and operated exclusively for the above stated purposes and for other not-for-profit purposes, and no part of any income or earnings shall inure to the benefit of any private member.

ARTICLE IV

In furtherance of the objectives described above, but not in limitation thereof, the chapter shall have the power to collect and disseminate educational information; to conduct studies and research; to engage in various fund raising activities; to conduct promotional activities, including advertising and publicity, in or by any suitable manner or media; to conduct and promote seminars and conferences in the field of records and information management and administration; and to hold such property as is deemed necessary to accomplish such purposes.

ARTICLE V

Anyone is eligible to become a member of this chapter with full voting and other privileges, provided that he or she is qualified under such rules as are set forth in the conditions of membership which shall be stated in the By-Laws.

ARTICLE VI

The annual dues required for membership in the chapter, the location and time for an annual meeting and special meetings of the chapter, the quorum requirements at a meeting, the election procedures for and the duties and responsibilities of the officers and directors of the chapter, the establishment of committees and appointment of members of the committees, the powers, duties and privileges of the members of the chapter, and other such matters concerning the establishment and operation of the chapter shall be such as specified in the By-Laws of the chapter.

ARTICLE VII

These articles may be amended or repealed in whole or in part as is provided for in the By-Laws of the chapter.

ARTICLE VIII

The By-Laws of the chapter will be hereafter adopted. Such By-Laws may be amended or repealed in whole or in part in the manner provided therein, and the amendments to the By-Laws shall be binding on all members of the chapter, including those who may have voted against them.

ARTICLE IX

Upon dissolution of this chapter, any and all assets of the chapter shall be paid over or transferred to one or more exempt organizations of the kind described in Section 170(b)(1)(A) of the Internal Revenue Code of 1954, as amended, and the regulations promulgated thereunder, as both now exist or may hereafter be amended.

Approved by a majority of the Board of Directors on _____ in the City of Albuquerque, County of Bernalillo, State of New Mexico.

_____, President

_____, Executive Vice President

_____, Vice President

_____, Secretary

_____, Treasurer

_____, Director at Large

Notarized this day _____ in the City of Albuquerque, County of Bernalillo, State of New Mexico.